



AMERICAN ACADEMY OF
FAMILY PHYSICIANS

STRONG MEDICINE FOR AMERICA

TO: Constituent Chapter Presidents
Constituent Chapter Executives

cc: AAFP Board of Directors
Members, AAFP Delegation to the AMA
Current ABFM Members
AAFP Commission Staff Executives
AAFP Vice Presidents

FROM: Roland A. Goertz, MD
Chair, Board of Directors Subcommittee on Screening

DATE: July 15, 2011

SUBJECT: Nominations for AAFP Commission Appointments
Nominations for Appointments to the AAFP Delegation to the AMA
Nominations for American Board of Family Medicine Board of Directors

Deadline: October 15, 2011

At the December 5-10, 2011 meeting, the Board of Directors will fill vacancies on 7 commissions and 4 AMA Delegation positions created by expiring terms of members. There are 24 commission openings* and 3 chapter staff openings. At this time, nominations are requested for 4 positions on the AAFP Delegation to the AMA and all 4 incumbents are eligible for re-appointment to another term.

In accordance with procedures adopted by the 1971 Congress of Delegates, the Board of Directors receives nominations from constituent chapters for a director to serve a five-year term on the Board of Directors of the American Board of Family Medicine. During of the 2009 Congress of Delegates, it was decided that this nomination process will change and that the AAFP Board of Directors, at the recommendation of the Subcommittee on Screening will choose three members to present to the American Board of Family Medicine (ABFM). From these three nominees, one will be selected by the ABFM Board of Directors at its annual meeting in April. Once selected to serve on the ABFM Board of Directors, the nominee represents the interest of the ABFM rather than the AAFP.

* One of these openings is for a single year term only, replacing the unexpired term of Dr. Robert Wergin, who was appointed to the Board of Directors in December 2010. The member appointed to fill this unexpired term will be eligible for one additional 4 year term without sitting out a year.

President Roland A. Goertz, MD Waco, TX	President-elect Glen Stream, MD Spokane, WA	Board Chair Lori J. Heim, MD Vass, NC	Directors Jeffrey J. Cain, MD, <i>Denver, CO</i> Thomas Allen Felger, MD, <i>Granger, IN</i> George Wm. Shannon, MD, <i>Columbus, GA</i> Reid Blackwelder, MD, <i>Kingsport, TN</i> Conrad L. Flick, MD, <i>Raleigh, NC</i> Laura Knobel, MD, <i>Walpole, MA</i>	Barbara Doty, MD, <i>Wasilla, AK</i> Richard Madden, Jr., MD, <i>Belen, NM</i> Robert Wergin, MD, <i>Millford, NE</i> Russell Kohl, MD, (New Physician Member), <i>Vinita, OK</i> Heidi Meyer, MD, (Resident Member), <i>Tucson, AZ</i> Kevin Bernstein (Student Member), <i>Quakertown, PA</i>
Speaker Leah Raye Mabry, MD San Antonio, TX	Vice Speaker John S. Meigs, Jr., MD Brent, AL	Executive Vice President Douglas E. Henley, MD Leawood, KS		

Terms of Service

The terms of service for these entities are as follows:

- Commission member's term is 4 years, beginning December 15, 2011 and expiring December 14, 2015
- Commission chapter executive's term is 3 years, beginning December 15, 2011 and expiring December 14, 2014.
- AAFP Delegation to the AMA's term is two years, beginning December 15, 2011 and expiring December 14, 2013.
- ABFM director's term is 5 years, beginning April 2012 and expiring April 2017.

The Board of Directors invites constituent chapters to make recommendations to assist the Board in making Commission and AMA Delegation appointments and ABFM director nominations. Nominations will only be accepted from constituent chapters. Individuals may not submit nominations. Please send your nominations electronically (and if possible, in PDF format) to rjanssen@aafp.org. We will confirm receipt of these nominations via email.

Qualifications/Expectations of Service for AAFP Commission and AAFP Delegation to the AMA

In order for a candidate to be qualified for nomination to either an AAFP Commission or the AMA Delegation, the chapter must provide the following materials at the time the nomination is submitted:

1. Letter of nomination from constituent chapter.
2. Typed Commission Appointment Fact Sheet **or** AMA Delegation Fact Sheet.
3. Passport Photo (PDF file preferred).
4. Completion of online Conflict of Interest form.

Please note:

- In addition to the above qualifications, the nominee will be expected to participate in additional activities such as liaison travel, conference calls, webinars, project work between meetings and other activities. Starting in 2012, most commissions will meet formally twice a year during Winter and Summer Cluster. **The 2012 Winter Cluster will be held February 9-12 in Kansas City and the 2012 Summer Cluster will be held June 7-10 in Kansas City.**
- The Commission on Finance and Insurance will continue to have only one annual face-to-face meeting (April time-frame). There will be several additional telephone conferences as the need arises.
- In addition to the expectations mentioned above, the members of Commission on Continuing Professional Development are expected to attend the AAFP Scientific Assembly every year.

Participation in commission activities is the responsibility of commission members and the evaluation of commission member's participation is part of the criteria for continuation on the commission.

Qualifications/Expectations of Service for ABFM Directors

1. Letter of nomination from constituent chapter.
2. Please note: The ABFM nomination letter should stress not only the qualifications of the individual nominated, but also strive for diversity of nominees, relative to gender, race, ethnicity, etc.

